

**Minutes of a Regular Meeting of the Board of Commissioners of the City of Von Ormy held Thursday October 19, 2023, at 7:00pm at the Municipal Building, located at 14729 Quarter Horse, Von Ormy, TX 78073.**

**Call to order and determine if a quorum is present.**

Commissioner Sebastian Martinez Present

Commissioner Ramon Guzman Jr Present

Mayor Casey Homer Present

- **Invocation** - Commissioner Sebastian Martinez
- **Pledge of Allegiance** – Mayor Casey Homer
- **Citizens to be heard.**
  - Verna Hernandez

1. **Discussion and possible action to convert the City of Von Ormy from a General Law Type-C Municipality to a General law Type A Municipality in response to a citizen petition with 200 signatures. (Mayor Casey Homer)**  
No motion was seconded.
2. **Discussion and possible action to give the Mayor admin access to city website to edit and upload documents, and keys to the city hall for access as necessary in order to comply with ordinance 2023-4-20 for posting agendas. (Mayor Casey Homer)**  
No motion made.
3. **Discussion of public information requests being processed with the City Attorney versus the City Staff. Define criteria for sending to the City Attorney. (Mayor Casey Homer)**  
Discussion.
4. **Update on court fines & fees paid to the State. (Mayor Casey Homer)**  
Update.
5. **Chief Perez to present a strategic 3-year plan to for the Police Department to the Board. (Mayor Casey Homer)**  
Presentation by Chief Perez Jr. to the Board.
6. **Discussion and possible action regarding Emergency Management Director/Coordinator Notification Form. (Mayor Casey Homer)**  
Motion made Commissioner Sebastian Martinez to appoint Mayor Casey Homer as the emergency management preparedness officer for the City of Von Ormy, Texas, for the purposes of the Texas Department of Emergency Management. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.
7. **Discussion and possible action for the Mayor to personally repay city cost for phone and computer then authorize the Mayor to transfer cell phone account into personal name. (Mayor Casey Homer)**  
Motion made by Commissioner Sebastian Martinez to direct the City Administrator to work with the Mayor in changing over the cell phone account and computing a total cost to the city for the Mayor's cell phone and computer. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.
8. **Discussion and possible action to adopt retention schedules from the Texas State Library and Archives Commission and designate a records management officer. (City Administrator V. Naff)**  
Motion made by Commissioner Sebastian Martinez to adopt the adopt retention schedules from the Texas State Library and Archives Commission and designate Amy Edge as records management officer. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.
9. **Discussion and possible action to approve minutes from a Regular Meeting of the Board of Commissioners held July 20, 2023, and from Special Meetings of the Board of Commissioners held August 24, 2023, September 7, 2023, and October 4, 2023. (City Administrator V. Naff)**

Motion made to approve minutes from Special Meetings of the Board of Commissioners held August 24, 2023, September 7, 2023, and October 4, 2023 by Commissioner Sebastian Martinez. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.

**10. Possible action to take bids on clearing out city property behind City Hall and at city property off IH 35 access road. (Commissioner Ramon Guzman Jr.)**

Motion made to direct the city administrator to engage in bidding for clearing 2.5 acres, gravel, road base, fencing with barbed wire costs for the properties behind the police department and the city property off IH 35 by Commissioner Ramon Guzman Jr. Motion seconded by Commissioner Sebastian Martinez Jr. Motion passed 2 ayes to 0 nays.

**11. Discussion and possible action to approve budget amendments for fiscal year 2022-2023 budget. (Commissioner Ramon Guzman Jr.)**

Discussion.

**12. Discussion and possible action to designate City Administrator Valerie Naff as the signer for the municipay account and removing the previous city clerk.**

Motion made by Commissioner Sebastian Martinez to designate City Administrator Valerie Naff as the signer for the municipay account and removing the previous city clerk. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.

**13. Discuss, consider, and take possible action to approve first aid/CPR/AED Training for the Police Department. (Chief Lionel Perez Jr.)**

Motion made to table the item. Sebastian Martinez. Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.

**EXECUTIVE SESSION: THE BOARD OF COMMISSIONERS RESERVES THE RIGHT TO MEET IN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE TEXAS OPEN MEETINGS ACT, INCLUDING BUT WITHOUT LIMITATION, SECTIONS 551.071, 551.072, AND 551.074 OF THE EXECUTIVE SESSION:**

Executive Session Entered: 8:08 pm

**14. Consult with the City Attorney on the duties of the Mayor. (Commissioner Ramon Guzman Jr.)**

**15. Discussion of Personnel – Municipal Court Clerk. (City Administrator V. Naff)**

Return to Open Session: 8:25 pm

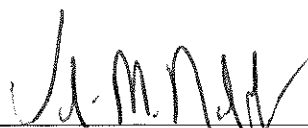
**16. Updates regarding City Business, Municipal Court, Police Department, and all other matters related thereto.**

CDBG project starting with solar shade installation. Solar lights will be ordered after a budget is passed.

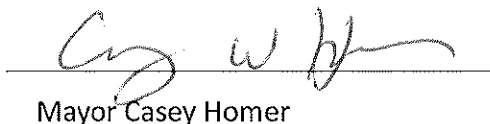
**17. Adjourn.**

Motion made by Commissioner Sebastian Martinez to adjourn Motion seconded by Commissioner Ramon Guzman Jr. Motion passed 2 ayes to 0 nays.

**Passed and approved this 16<sup>th</sup> day of November 2023.**



Valerie Naff, City Administrator



Mayor Casey Homer